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**RAISING A MISSING FAMILY ALERT / RISK OF ABSCONDING**

*Where a child/young person is not on Child Protection Register or is not “Looked After Child”*

Health Professional completes **MKA1** form: child/young person/family/pregnant woman still missing. Discuss with a Child Protection Advisor

**Appendix 2**

Child Protection Advisor will provide advice on whether any further checks/actions are to be carried out by the Health Professional.

Does a Missing Family Alert require to be progressed?

YES

NO

Child Protection Advisor (Health) will discuss with Health Professional: any known or potential national destinations the family may be travelling to.

Health Professional updates Health record

Health professional to complete a Missing Family (MFA1 form) or Risk of Absconding Alert (ROA1 form) and send to Child Protection Advisor (Health)

They must place a copy of the MFA or ROA in the records held by the case holder and update chronology. GP and Health electronic systems should be updated and flagged as missing or at risk of absconding

On receipt, Child Protection Advisor (Health) will review content of MFA1/ROA1 forms

CPA (health)/Senior Nurse will inform the Lead Nurse for Child Protection who will decide whether the MFA1/ROA1 is distributed to other health boards

CPA (health) will update Health Professional raising the MFA1/ROA1:

CPA (health) will contact Health Professional every 3 months to determine whether MFA1/ROA1 requires to be sent again if family not found.

Lead Nurse Child Protection will discuss with Information Governance/Caldicott Guardian prior to wider dissemination out with NHS Highland

If a Health Professional becomes aware that CYP/Family/Pregnant woman has been found

**The Health Professional must**

Contact CPA who will update the “found” section of MFA1 and pass to Child Protection admin to re-circulate to original distribution list of health boards

Child Protection admin team will disseminate the Missing Family Alert to agreed local health boards